Canadian Pulmonary Fibrosis Foundation
Board Meeting
June 3, 2022
Via ZOOM
3:00 pm to 5:00 pm EST

AGENDA

#	Agenda Item	Time Allocated	Planned End Time
	Procedural/Consent Items		
1	Call to Order: K. Morrison	3:00 pm	3:01 pm
2	Introductions and Welcome Remarks: K. Morrison	3:01 pm	3:02 pm
3	Approval of Board Agenda and Call for Other Business: K. Morrison	3:02 pm	3:03 pm
4	Declarations of Conflict of Interest: K. Morrison	3:03 pm	3:05 pm
	Discussion and Action Items		
5	**Minutes of April 1, 2022 Board Meeting: K. Morrison** • Motion to accept the minutes of April 1, 2022	3:05 pm	3:07 pm
6	**CPFF Reports** • CPFF Financials (April 2022): V. Pringle & S. Lee • CPFF Strategic Plan & Virtual Board Retreat Summary: K. Morrison & S. Lee 1. Board Retreat Report (for information) 2. Strategic Plan Revision (motion to accept) 3. CPFF 3-year work plan (motion to accept) 1. Medical Advisory Board (MAB): Dr. Fell • Fellowship • Research 2. Committee Continuity: Committee Chairs 3. Communications: T. Georgieff 4. Advocacy & Support: M. Ashcroft 5. Fundraising: T. Hunter 6. Governance: R. Protti 4. CPFF 3-year budget (motion to accept) • Committee Continuation Plan: M. Ashcroft & K. Morrison (verbal report & discussion) • KPIs for organization (draft attached for information & discussion)	3:07 pm	4:55 pm

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7	**New Business** • In Camera Session (if needed)		
8	**CPFF Board Meeting Dates for FY 21-22**: Friday July 8, 2022 (First Friday is after Canada Day) **CPFF Board Meeting Dates for FY 22-23**: Friday August 5, 2022 Friday September 9, 2022 (Frist Friday is before Labour Day) Friday October 7, 2022 Friday November 4, 2022 **Friday December 2, 2022 (Second Community Stakeholders Virtual Open House)**	4:55 pm	4:58 pm
9	**Adjournment**	5:00 pm	